



AICHO

American Indian Community
Housing Organization

AMERICAN INDIAN COMMUNITY HOUSING ORGANIZATION

Position Title: Shelter Advocate – Saturday and Sunday 8am – 4pm

AICHO's vision is to strengthen our communities by centering indigenous values in all aspects of our work. AICHO is expanding its staff and seeking Shelter Advocates for the Dabinoo'Igan Domestic Violence Shelter. The role of the Shelter Advocate would be to commit to providing culturally specific advocacy services at Dabinoo'Igan Shelter. This position would report directly to the Director of Shelter and Services.

Hourly rate: \$20.00

Status: Part-time, 16 – 20 hours weekly

Benefits: No

Position duties include:

- Advocate for clients/residents experiencing domestic and/or sexual violence
- Answer crisis calls and provide services or referrals as needed
- Work collaboratively with shelter staff, and other AICHO programs/departments
- Always maintain professionalism and confidentiality
- Maintain accurate case notes, report writing, referrals, filing and data collection
- Participate in trainings, meetings and collaborations as directed by supervisor
- Assist clients in the shelter as needed
- Maintain shelter status and security at all times
- Maintain daily clean duties to ensure safety and sanitation standards

- Ability to lift up to 50 pounds and bending is required

Qualifications:

- Knowledge of American Indian Culture, specifically Ojibwe culture and traditions
- Knowledge and understanding of issues that affect Native American Individuals and families
- Possess a clear understanding about the dynamics of domestic violence, sexual assault, and sex trafficking of Native American people
- Experience working with victims of domestic violence, sexual assault, and/or trafficking
- Understand the barriers of chemical dependency, mental illness, homelessness, and PTSD
- Knowledge of tribal and local resources, referrals, and services in the community
- Working knowledge of computer, office equipment and Microsoft programs
- Training and/or experience with work using a trauma informed response/victim centered approach
- Education or equivalent experience relevant to position
- Ability to work independently and within team (s)



The American Indian Community Housing Organization (AICHO) has a mission to honor the resiliency of indigenous people by strengthening communities and centering Indigenous values in all aspects of our work. AICHO is an Equal Opportunity Employer.